

Postdoctoral Research Symposium and Career Fair Employer Application

Company Name:

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Contact Information:

Contact Person		Email	
Company Mailing Address			
Office Phone		Cell Phone	

Recruiter information:

Name(s) of recruiter(s) who will be attending the Career Fair: (If same as contact person, please disregard)

Name	Email	Cell Number
1.		
2.		
3.		
4.		

Information Session:

Would you like to conduct a 25-min information session describing your organization?	Yes	No
Research Symposium: Will any recruiters be attending the Research Poster Symposium?	Yes	No
Opening Reception: Will any recruiters be attending the opening reception?	Yes	No
If yes, how many will attend the reception?	How many recruiters will attend the interviews?	
Will you be conducting on-site interviews?	Yes	No

Information for the Career Fair Event Booklet and Website

Company Description: *This information will be included on our web site, as well as in the Career Fair Event Booklet, so please be as detailed as possible.*

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Company Logo: *Please attach an electronic copy of your organization's logo when submitting this form (resolution at least 300 dpi)*

Company Locations:			
Disciplines/expertise that your company is recruiting for:			
Are you actively recruiting at this time:	Yes	No	
Does your company hire non-U.S. citizens:	Yes	No	
If no, does your company hire Permanent Resident Aliens (PRAs):	Yes	No	
Federal Government Contractor:	Yes	No	

Facility Needs and Special Considerations:

Please indicate any special needs, if any (AV Equipment, Electrical Access, Handicap Access, Restricted Diet, etc.)

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